

## TERMS OF REFERENCE

<b>Title</b>	Mid-Term Assessment Of The Spiritia Foundation Program For MSM, TG And PWID Supported By The GF ATM, 2018-2020
<b>Budget Line</b>	TA Programmatic Review for MSM-TG Outreach Approach
<b>Duration</b>	August – December 2019
<b>Period</b>	8-10 consultancy days
<b>Location</b>	Jakarta, Indonesia

### I. BACKGROUND

Yayasan Spiritia is now in its second cycle as a Global Fund for AIDS, TB and Malaria (GFATM) Principal Recipient (PR) in support of the Indonesian national response to HIV and AIDS. The foundation works with men who have sex with men (MSM), transgendered persons (Waria) and persons who inject drugs (PWID). The current funding cycle runs from 2018-2020. The foundation was also a PR during 2016-2017.

Per standard practice, Yayasan Spiritia reports on agreed-to progress indicators contained in the GFATM-Indonesia Results Framework every six months. After tepid performance for the above key affected populations (KAPs) in the previous GFATM funding cycle (i.e., 2013-2015), Yayasan Spiritia has achieved substantial growth in program coverage and significant improvements in key results, especially those related to the HIV treatment cascade. In the six semesters in the years 2016 to 2018, Yayasan Spiritia received an “A” rating in all six semesters (five “A2s” and an “A1.”

As the current funding cycle approaches its mid-point and thinking has begun about future funding for important work that the foundation does and long-term sustainability issues, the foundation perceives it to be an opportune time to take a step back and have a broader look at what has been achieved in terms of changing the course of the HIV pandemic among MSM, Waria and PWID over the past several years. With the Ministry of Health (MOH) scheduled to produce an epidemic update in mid-2019 and development of a GFATM proposal for the years 2021-2023 scheduled to begin later in 2019, the timing is optimal to assess the foundation’s medium-term results in the context of broader developments in addressing HIV and AIDS in Indonesia.

Yayasan Spiritia thus proposes to engage consultants to work with foundation staff in assembling and analysing relevant data to provide a broader perspective on the impact of program efforts to date and distil lessons learned that can be used to improve future programming. The exercise will also serve as a capacity building activity for Yayasan Spiritia staff.

## II. OBJECTIVE

The objective of the consultancy is:

- 1) Undertake a higher-level, longer-term assessment of Yayasan Spiritia's GFATM-supported programs to quantify the magnitude of program impact on the evolving HIV and AIDS sub-epidemics among MSM, Waria and PWID and.
- 2) Assess what changes in strategy, implementation processes, targets, etc. might be considered for future program planning and implementation.

## III. EXPECTED DELIVERABLES AND TIME FRAME

Below are the specific tasks and activities to be undertaken by the consultant:

<i>Activities</i>	<i>Deliverables</i>	<i>Consultancy Days</i>
Desk review of Indonesia Concept Note related to MSM, TG and PWID Strategy and of the national best practices (Planning)	1) Draft consultation design document 2) Review report on CN and national best practices	1 days
Meeting with PR for understanding the system and gap identification	Summary report on gap identification at PR Level	2 days
Meeting with PR-SR for understanding the system and gap identification (field visit)	Summary report on gap identification at SR Level	3 days
Draft the report and recommendations	Documents of report and recommendations for strengthening the MSM outreach implementation	2 days
Final meeting with Spiritia at national level to received feedbacks and inputs.	Draft report after received feedbacks and inputs from Spiritia	1 days
Finalization of the reports based on the feedbacks received.	Final report	1 days
		10 days

- All deliverables and reports must have submitted both in Indonesian and English language.
- Upon receipt of the deliverables and prior to the payment of the instalment the deliverables related reports and documents will be reviewed and approved by Spiritia. The period of the review is one week of working day after receipt.

## IV. DURATION OF THE ASSIGNMENT

The consultant will be contracted for a maximum of 10 days between August - December 2019.

## V. SCHEDULE OF PAYMENT

Payment	Description	Deliverable Requirements
1st Payment	50% (of consultancy fee)	<ul style="list-style-type: none"> <li>Draft consultation design document</li> <li>Review report on CN and national best practices</li> </ul>
2nd Payment	50% (of consultancy fee)	<ul style="list-style-type: none"> <li>Field Report to understanding the system and gap identification (PR-SR-SSR)</li> <li>Final report after received feedbacks and inputs</li> <li>Dissemination final report</li> </ul>

## VI. INPUTS

- Spiritia will provide the consultant with background materials for the desk review and MSM, TG and PWID Implementation related document.
- The consultant is expected to work remotely using his/her own computer, but may access the Spiritia office printing or relevant documents or should he/she be required to work on-site at any point during the assignment.

## VII. PERFORMANCE EVALUATION

- Contractor's performance will be evaluated based on: timeliness, responsibility, initiative, communication, accuracy, and quality of the products delivered.

## VIII. REQUIRED EXPERIENCE AND QUALIFICATIONS

Consultant	Qualification, Skills, Experience and Role
Local/Regional Consultant	<p><b>Education:</b></p> <ul style="list-style-type: none"> <li>Post-graduate qualifications in social sciences, health, public health or related field.</li> </ul> <p><b>Skills, Competencies:</b></p> <ul style="list-style-type: none"> <li>Excellent inter-personal and communication skills.</li> <li>Excellent planning and analytical writing skills.</li> </ul> <p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>Minimum of 10 years' experience in the field of HIV &amp; AIDS in the Asia Pacific region</li> <li>Extensive experience with MSM/Transgender/PWID HIV prevention programs in the Asia-Pacific region especially with The Global Fund mechanism support</li> <li>Understand in Indonesia Concept Note 2018-2020 for The Global Fund</li> </ul>

## IX. REPORTING PRACTICE

End of assignment

- Consultant to produce timesheet with **clients' signature** upon completion of the assignment.

- ii. Consultant to complete Spiritia Contract Completion Report & Consultant Feedback Form.
- iii. Any amendments to the current assignment and deliverables in regards to the TOR must be acknowledged by the client and Spiritia FP.

**X. APPLICATION PROCEDURE AND DEADLINE**

Interested candidates are requested to submit electronic application to: [info@spiritia.or.id](mailto:info@spiritia.or.id) with copy to: [rahmat@spiritia.or.id](mailto:rahmat@spiritia.or.id) not later than, 20 August 2019 at 17:00 UTC+ 07:00.

**SUBMISSION PACKAGE**

- CV and cover letter containing selection criteria (required experience and qualification) aforementioned and provide supporting documents related to previous rate.

Please note that only selected candidate will be contacted.